



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen– President
Susan Genzale– Vice President
William Tracy – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen (*Absent*)
Cameron Ochiltree (*Absent*)

General Manager:

Ron Hall

February 4th, 2020

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Added to the Business Agenda - approve Pay Request #14 for work performed at the Salmon Creek Solids Handling Project.

4. Written Communications:

No written communications.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the January 21st, 2020 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 20.0103 through 20.0158 in the total amount of \$261,258.22.
- Construction voucher numbers 20.0008 through 20.0010 in the total amount of \$683,770.76.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall requested approval for Pay Estimate #14 for work performed by Prospect Construction for the Salmon Creek Solids Handling Project in the amount of \$678,519.60. After brief discussion, M/S/P unanimously approving the request.

Hall provided estimated costs that will be imposed by King County for those District rate payers residing within the boundaries of unincorporated King County for the new King County Right-of-Way rent tax. Hall stated that he has not yet been contacted by King County, but with the current franchise agreement expiring December 31st, 2020, he anticipates being contacted in the near future to negotiate a new franchise agreement. Attorney Frimodt provided the Board with a status report on the franchise litigation and other related matters.

Hall presented Amendment #4 for the Salmon Creek WWTP Solids Handling Project for supplemental construction support request by general manager Hall in the amount of \$33,456.00. After brief discussion, M/S/P unanimously approving the request.

As part of the training elected officials are required to obtain, the Board of Commissioners watched the Attorney General's Records Management and Retention - "A Primer for Public Records" video.

8. Manager's Comments or Reports:

Hall reported and handed out the Department of Ecology presentation on Puget Sound Nutrient Reduction Project Forum.

9. Attorney's Comments and Reports:

Attorney Frimodt provided an update to the Board on the appeal filed by Brett Fish relating to the partition action and the District's collection efforts.

10. Commissioner's Comments or Reports:

No Commissioner Comments or Reports.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings -

February 18th, 2020 @ 6:30 p.m.

March 3rd, 2020 @ 6:30 p.m.

March 17th, 2020 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 8:20 p.m.

Attest:

Scott Hilsen

___ Approve

President and Commissioner

___ Oppose

Suzy Genzale

___ Approve

Vice-President and Commissioner

___ Oppose

William Tracy

___ Approve

Secretary and Commissioner

___ Oppose