



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen– President
Susan Genzale– Vice President
William Tracy – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen (*Absent*)
Cameron Ochiltree (*Absent*)

General Manager:

Ron Hall

May 5th, 2020

1. Call to Order:

Commissioner Hilsen called the teleconference meeting to order at 6:31 p.m.

Due to the COVID-19 virus epidemic the Board of Commissioner meeting was held via teleconference only.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

No changes of additions to the agenda.

4. Written Communications:

No written communication.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the April 21st, & 28th, 2020 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 20.0428 through 20.0473 in the total amount of \$174,239.52
- Construction voucher number 20.0025 in the total amount of \$102,488.10.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy and unanimously approved. In consideration of conducting the Board meeting via teleconference, Commissioners Genzale and Hilsen authorized General Manager Hall to sign approval of the vouchers and meeting minutes for the April 21st & 28th, 2020 Board meetings on their behalf.

7. Business Agenda:

Hall requested approval for Pay Estimate #17 for work performed by Prospect Construction for the Salmon Creek Solids Handling Project in the amount of \$102,488.10. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for a temporary service request pump system at 201xx 1st Place South. Hall stated that the property did gravity flow to the sewer main, but that the property owner submitted a letter from A.B.C. Consulting Arborist LLC, stating that several significant trees would require removal to install a traditional sewer service line. It was the recommendation of the arborist to install a pressurized pump system. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall reported on the status of District operations during Governor Inslee's "Stay Home – Stay Healthy" order. Hall also discussed the Governor's phased approach of reopening businesses and modifying physical distancing measures. Hall requested to continue to keep the Commissioner meetings via teleconference through the month of May, then to reevaluate at the end of the month. After brief discussion, M/S/P unanimously approving the request.

9. Attorney's Comments and Reports:

Attorney Frimodt provided a status report to the Board on the appeal filed by Brett Fish in the District's partition action and on the status of the District's collection efforts on the judgment obtained against Brett Fish. Attorney Frimodt also reported that District staff notified him today of another illegal dumping incident involving a septic tanker truck from a residential location in Burien. Frimodt indicated that he will be working with District staff and other agencies to try to end this illegal dumping. This was the second incident that the District is aware of. The District will be imposing a fine against the property owner and will be working with local law enforcement on possible criminal penalties. Frimodt also reported that he was aware that a construction project in Issaquah had been shut down due to violations of the COVID-19 return to work guidelines. As such, it is important to make sure that any District projects are following the COVID-19 guidelines. General Manager Hall commented that the District's project at the Salmon Creek Treatment Plant is following a very comprehensive COVID-19 policy that was implemented by the contractor.

