



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen– President
Susan Genzale – Vice President
William Tracy – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen- (*Absent*)
Cameron Ochiltree- (*Absent*)

General Manager:

Ron Hall- (*Absent*)

September 1st, 2020

1. Call to Order:

6: 37 p.m.

Due to the COVID-19 virus epidemic the Board of Commissioner meeting was held via teleconference only.

2. Also in Attendance:

Tim Berge.

3. Changes or Additions to the Agenda:

No Changes or Additions.

4. Written Communications:

No Written Communications.

5. Public Comment:

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the August 18th, 2020 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 20.0783 through 20.0832 in the total amount of \$220,151.62.
- Construction voucher number 20.0037 through 20.0038 in the total amount of \$315,362.00.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

7. Business Agenda:

Hall requested approval for Pay Estimate #21 for work performed by Prospect Construction for the Salmon Creek Solids Handling Project in the amount of \$304,254.50. After brief discussion, M/S/P unanimously approving the requests.

Hall requested approval of Resolution 2020-09-01, execution of the Sapphire Homes, Inc., Developer Extension. After brief discussion, M/S/P unanimously approving the requests.

Hall presented a letter from WASWD, notifying the District that it will be receiving a 2016-2019 refund of \$10,243.56 for its part in the Retro program.

Hall congratulated and thanked Tim Berge, Bill Stephani and Jason Richardson and their staffs for being recognized by the Department of Ecology, for both Miller Creek Wastewater Treatment Plant and the Salmon Creek Wastewater Treatment Plant, in receiving the 2019 “Wastewater Treatment Plant Outstanding Performance” award. Both Hall and Tim Berge mentioned that it takes dedicated and hardworking efforts from all operations, maintenance, sewer collection, pump station and electricians to meet the standards in being 100% compliant with the District’s National Pollutant Discharge Elimination System (NPDES) permit. All three Commissioners congratulated and shared their appreciation to all District staff.

8. Manager’s Comments or Reports:

Hall informed the Board on the following:

- Discussed and reviewed the September 16th – 18th, 2020 virtual WASWD Fall Conference & Trade Show brochure and education sessions being presented at the conference.
- Staff is currently getting bids for a new security fence to be installed at the north entrance of the Miller Creek Wastewater Treatment Plant.
- The new, temporary Bastion Security cameras have been installed and are in operation at the Salmon Creek Wastewater Treatment Plant.
- That he and staff are working on finalizing a job description for the Project & Emergency Management Coordinator position and will be filling the position in September.
- Both Bill Stephani and Jason Richardson have scheduled interviews for the vacant Maintenance Mechanic and Sewer Collection Worker positions. Hall stated that he also hopes to have both of those positions filled in September.
- A tentative date of September 30th, 2020 has been set for Loree Johnson’s retirement party. District staff is working on an appropriate and safe social distancing platform for the retirement party.

- Victoria Appleberry started today as the new Accountant II. Victoria comes to the District with extensive work experiences and education and will be a great fit within the Accounting and Customer Service Department.
- Received an email from Water District #20, General Manager, Mike Martin, notifying us that former Water District #20 General Manager, Ron Malaspino had passed away. Mr. Malaspino had worked for the Water District from 1967 to 2005.
- Hall and Bill Stephani met with 8th Ave. residents, Chuck Doubek and Tim Lau, to discuss the District and its vendors' usage of the road. Hall stated that it was a very productive meeting.

9. Attorney's Comments and Reports:

Attorney Frimodt provided a status report on the Fish appeal. Frimodt advised that the District filed its response brief on August 19th and the Appellate Court has issued a notice that Mr. Fish's reply brief is due on September 18th. The Court's notice indicates that regardless of whether a reply brief is filed by the deadline, the case will be considered ready for consideration by the Court as of September 18th. Frimodt indicated that he would not anticipate oral arguments to be scheduled until the first quarter of 2021.

Attorney Frimodt also advised the Board that the Governor has extended the Open Public Meetings Act waiver relating to COVID-19 through October 1, 2020 by the issuance of an amended Proclamation 20-28.9. This means that the District will continue its current practice of holding remote meetings through at least October 1. Frimodt indicated that he would anticipate there could be additional extension in the future.

10. Commissioner's Comments or Reports:

No Comments or Reports from the Commissioners.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

September 15th, 2020 @ 6:30 p.m.
 October 6th, 2020 @ 6:30 p.m.
 October 20th, 2020 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:07 p.m.

Attest:

Scott Hilsen

___Approve

President and Commissioner

___Oppose

Suzy Genzale

___Approve

Vice-President and Commissioner

___Oppose

William Tracy

___Approve

Secretary and Commissioner

___Oppose