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Southwest Suburban Sewer District Commissioner's Meeting

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Dedicated to preserve the purity of your environment."

Commissioners:

Susan Genzale – President
William Tracy – Vice President
Scott Hilsen– Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

June 15th, 2021

1. Call to Order:

Commissioner Genzale called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

No Changes or Additions.

4. Written Communications:

Hall submitted a letter from Mr. Tony Wilson, of 20234 4th Place South, requesting forgiveness of the past year-and-a-half accumulation of delinquent sewer service bills. After lengthy discussion, Commissioner Hilsen recommended that in addition to the current COVID-19 pandemic late fee forgiveness policy, that the District also include any pre COVID-19 pandemic late fees be forgiven. After brief discussion, M/S/P unanimously approving Commissioner Hilsen's request.

5. Public Comment:

No Public Comment.

6. Consent Agenda:

- Approval of the Minutes for the June 1st, 2021 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

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recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 21.0550 through 21.0598 in the total amount of \$834,473.67.
- Construction voucher number 21.0018 in the total amount of \$3,216.50.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the Salmon Creek Solids Handling Project and on the project closeout.

Ken Nilsen updated the Board on PACE's status on providing the District with information on the retrofit of existing lift stations #18, #11 & #4.

Hall requested approval for Resolution 2021-06-01, for the Conner Homes Development of 27 single family homes within Greenbridge development of the King County Housing Authority. After brief discussion, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall reported on the following:

- Commissioner Hilsen had requested a copy of the latest Comcast bill and service contract. Hall provided both. Hall stated that the contract had been renewed and extended in January, 2021. The District required higher internet bandwidth to be able to communicate back to the office from the Salmon Creek WWTP SCADA servers and security system. Kris Beutz was able to increase the treatment plants bandwidth from 20 Mbps to 100 Mbps and the office from 100 Mbps to 500 Mbps, and reduce the monthly service fee by \$17.#
- Informed the Board that Safety Technician, Scott DeLibero had returned from his extended Military Leave.#
- Effective July 1st, 2021, the 2021-2023 contribution rates for PERS 2 retirement benefit has been reduced for the employee contribution from 7.90% to 6.36%, and the employer contribution has been reduced from 12.97% to 10.25%.#
- He is working with PACE Engineers in the feasibility of funding the three pump station improvement projects through the Public Works Trust Fund program.#
- Stated that he will not be able to attend the July 6th Board meeting, but will have one of the District supervisors fill in for him.#
- Inquired on the interest of the Board to set up a "Special" meeting for a site visit of the Miller Creek WWTP and Pump Stations #4, #11 & #18. All three Commissioners expressed interest in visiting the sites.

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