



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Susan Genzale – President
William Tracy – Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall (*Absent*)

Consulting Attorney:

Eric C. Frimodt (*Absent*)

Consulting Engineers:

Ken Nilsen- (*Absent*)
Cameron Ochiltree- (*Absent*)

July 6th, 2021

1. Call to Order:

6: 30 p.m.

2. Also in Attendance:

Mesfin Mekonnen filled in for Ron Hall.

Changes or Additions to the Agenda:

No changes or additions to the agenda.

3. Written Communications:

No written communications.

4. Public Comment:

No public comment.

5. Consent Agenda:

- Approval of the Minutes for the May 25th, June 15th, & June 29th, 2021 Board Meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 21.0599 through 21.0667 in the total amount of \$268,017.81.
- Construction voucher number 21.0019 in the total amount of \$2,100.00.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

6. Business Agenda:

Mekonnen requested approval for PACE Scope and Budget for the design/retrofit Lift Station #4 and Lift Station #11. The total cost of this proposal for Lift Station #4, not including Shannon & Wilson, Inc. additional efforts for the environmental and geological evaluations, is \$205,918.99 and the total cost of this proposal for Lift Station #11, not including Shannon & Wilson, Inc. additional efforts for the environmental and geological evaluations, is \$206,384.11. This proposal does not include bid and construction support. After brief discussion, M/S/P unanimously approving the requests

Mekonnen requested approval for advertising the fencing project at the Miller Creek WWTP west entrance. Commissioner Hilsen requested more information regarding the color of the gate and relative cost associated with the color change. The approval postponed to the next meeting and Ron Hall will provide more information.

Mekonnen requested authorization to extend Resolution 2020-04-01, which would continue temporary billing and collection polices for delinquent bills for sewer service, late fees and interest and continued suspension of recording of late fees. After brief discussion, M/S/P unanimously approving the continuation of Resolution 2020-04-01 through September 30th, 2021 and this will be the final extension. Ron Hall will provide an updated Resolution for the next scheduled Board Meeting.

7. Manager's Comments or Reports:

Mekonnen updated the Board on the office break-in. We had a break in at the District Office Main Lobby on Sunday morning about 7:30am. He was only in the building 3-4 minutes. He was wearing a very distinct outfit. He broke the glass of one of the lobby doors using a rock and then tried to access the office space but due to the locked interior doors he did not get past the lobby. He threw the rock at the conference room door and the larger inside conference room window which caused the window molding to fall off, but the glass did not break.

All commissioners watched the videos provided and Commissioner Hilsen recommend security film over logical windows. Ron Hall will contact a company to provide security film.

8. Attorney's Comments and Reports:

No Attorney's Comments or Reports.

