

#



#

Southwest Suburban Sewer District Commissioner's Meeting

#

Dedicated to preserve the purity of your environment."

Commissioners:

Susan Genzale – President
William Tracy – Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen- (*Absent*)
Cameron Ochiltree- (*Absent*)

November 2nd, 2021

1. **Call to Order:**

6:30 p.m.

2. **Also in Attendance:**

Mr. Sunil Vikram Soman & Mrs. Kathleen Kaa

Changes or Additions to the Agenda:

No changes or additions.

3. **Written Communications:**

No written communications.

4. **Public Comment:**

Ms. Kathleen Kaa and Mr. Sunil Vikram Soman, of 14403 24th Ave SW, shared their concern for the back billing for sewer service and the General Facility Charge (GFC) for an Accessory Dwelling Unit (ADU) on their property that they just purchased on August 23rd, 2021. Hall stated that the district was recently made aware that the ADU has been in use for the past 10 years. Hall recommended to the Board that the new owners should only be billed back to August 23rd, 2021. Attorney, Eric Frimodt explained to Ms. Kathleen Kaa and Mr. Sunil Vikram Soman that the GFC must be paid and recommended that they should consider making a claim against the previous owners of the property, who should have paid it. Ms. Kathleen Kaa and Mr. Sunil Vikram Soman agreed to pay the GFC and sewer service charge back to August 23rd, 2021. They

#

also complimented and thanked District employee, Justin Salgado for his professionalism and assistance.

5. Consent Agenda:

- Approval of the Minutes for the October 19th, 2021 Board Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 21.1049 through 21.1098 in the total amount of \$278,312.99.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Tracy and unanimously approved.

6. Business Agenda:

Hall requested approval for the stub repair at 812 SW 128th Street in the amount of approximately \$17,000.00 plus tax, by Pricore Technology. After brief discussion, M/S/P unanimously approving the request.

7. Manager's Comments or Reports:

Hall updated the Board on the following:

- His meeting with Normandy Park City Manager, Amy Arrington and Public Works Director, Ken Courter to discuss a franchise agreement between the City and the District, future District projects and the City's desire to provide sewer service to all properties.
- The audit from the State Auditor's Office (SOA) is going well and the auditor stated that he should be completing the audit within two weeks. Hall requested from the Board for one of the Commissioners to volunteer for the exit conference with the auditor. Commissioner Hilsen volunteered.
- The management team is working on the 2022 annual budget.
- Hall discussed and provided copies of the North Highline Community Service Area Subarea Plan and the North Highline Subarea Plan – Public Review Draft Amendments to Land Use and Zoning Maps for the Boards review.

8. Attorney's Comments and Reports:

Attorney Frimodt discussed with the Board the fact that ADUs are going to become more common under current land use and development codes. As a result, the District will likely see more situations where ADUs are being built and some of those new ADUs might not go through the required permitting process. Therefore, it is possible that the District will periodically discover non-permitted ADUs that were not known to the District and so they did not pay the required connection

