



Southwest Suburban Sewer District Commissioner's Meeting

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Dedicated to preserve the purity of your environment."

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Commissioners:

Susan Genzale – President
William Tracy – Vice President
Scott Hilsen– Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen (Absent)
Cameron Ochiltree

General Manager:

Ron Hall

November 16th, 2021

1. Call to Order:

Commissioner Genzale called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

No changes or additions.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the November 2nd, 2021 Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 21.1099 through 21.1140 in the total amount of \$497,736.62.#
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the Salmon Creek Solids Handling Project and the General Sewer Plan.

Hall updated the Board on PACE's status on providing the District with information on the retrofit of existing lift stations #18, #11 & #4.

Hall requested approval for Resolution 2021-11-02, accepting KCHA Greenbridge Developer Extension #223, constructing 236 feet of 8" mainline, 126 feet of 6" stub line and 3 manholes for future developer extensions. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2021-11-01, accepting Conner Homes Greenbridge 3 Developer Extension #210, accepting 1,809 feet of 8" mainline, 2,800 feet of 6" stub line and 18 manholes, for 80 new multi-family townhome units. After brief discussion, M/S/P unanimously approving the request.

Commissioner Genzale called for nominations for the position of President. Commissioner Genzale nominated Commissioner Tracy. M/S/P electing Commissioner Tracy as President of the Board. Commissioner Genzale called for nominations for the position of Vice President. Commissioner Genzale nominated Commissioner Hilsen. M/S/P electing Commissioner Hilsen as Vice President of the Board. Commissioner Genzale called for nominations for the position of Secretary. Commissioner Tracy nominated Commissioner Genzale. M/S/P electing Commissioner Genzale as Secretary of the Board. The Board determined that the term of the new officers will begin effective January 1st, 2022.

Hall requested to set a date and time for a "Special" Board meeting for the purpose of discussing the Draft – Miller Creek Plant Improvement Technical Memorandum that BHC prepared. After lengthy discussion, the "Special" Board meeting was scheduled for Monday, November 29th, 2021 at 12:00 pm.

8. Manager's Comments or Reports:

Hall notified the Board that effective January 1st, 2022, there will be a rate increase for the Paid Family & Medical Leave Act from 0.4% to 0.6%. This will be an increase of approximately \$494.79/month. Hall stated that when the Board agreed to cover this cost for the District employees, that they also stated that all future increases in costs must be approved by the Board of Commissioners. Hal inquired from the Board if they wished to pass the increase onto the District employees, or for the District to cover the additional costs. After lengthy discussion, M/S/P unanimously approving for the District to cover the increase in cost.

Hall handed out the State Auditors' Office, 2020 Accountability Audit Report and the Financial Statement Audit Report. This was followed by discussion on the audit report. Hall informed the Board that the exit conference will be this next Thursday at 1:30 p.m. and that Commissioner Hilsen will be attending the conference.

9. Attorney's Comments and Reports:

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Attorney Frimodt provided the Board with a status report on the Fish matter. Frimodt advised the Board that his office filed a motion with the trial court seeking the entry of a modified judgment since the parties were not able to agree upon the language of the modified judgment. The motion will be heard in late November. Frimodt also reported on a potential collection action against Bani Investment Group relating to a delinquent connection charge payment agreement. Frimodt indicated that he would reach out to the property owner again with the hope of avoiding a need to commence a foreclosure action. Frimodt also reported on the tentative settlement on a class action case filed by a sewer provider against Kimberley-Clark relating to flushable wipes. Frimodt discussed the tentative terms of the settlement which should be helpful in addressing the problems caused by the disposal of wipes into the public sewer system.

10. Commissioner's Comments or Reports:

Commissioners Tracy and Genzale commented on their attendance and the issues discussed at the WASWD Section 4 meeting they attended.

11. Set the next Public Meeting, Dates and Times:

November 29th, 2021 @ 12:00 p.m. "*Special*"

December 7th, 2021 @ 6:30 p.m.

December 21st, 2021 @ 6:30 p.m.

