



#

Southwest Suburban Sewer District Commissioner's Meeting

#

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

April 19th, 2022

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:33 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

No changes or additions.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the March 1st, 2022 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 22.0342 through 22.0396 in the total amount of \$618,085.60.
- Construction voucher number 22.0009 in the total amount of \$15,268.52.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

7. Business Agenda:

Ochiltree updated the Board on BHC's status of the Salmon Creek Solids Handling Project, DMMD-WSDOT Inverted Siphon project and the General Sewer Plan.

Nilsen updated the Board on PACE's status on providing the District with information on the retrofit of existing lift stations #18, #11 & #4.

Hall requested authorization to advertise and hire for the soon to be vacant Sewer Collection Operator position.

Hall requested authorization to advertise and hire for the vacant Project and Emergency Management position. After brief discussion, M/S/P the Board unanimously approving the request.

Hall presented an updated employment agreement for the four supervisor positions (Operations Supervisor, Maintenance Supervisor, Collection & Inspection Services Supervisor and the Finance and Administration Supervisor). After brief discussion, M/S/P the Board unanimously approving the employment agreements.

8. Manager's Comments or Reports:

Hall updated the Board on his discussion with the City of Normandy Park, City Manager about working on a franchise agreement; Discussions with Highline School District, concerning the construction of a new Evergreen High School; and his discussion with the City of Burien in their request for the District to partially cost share a portion on the Seahurst Beach Park slide damage near one of the District's sewer manholes.

9. Attorney's Comments and Reports:

Attorney Frimodt reported that he regularly checks the Governor's website and MRSC's website for updates to the COVID proclamations relating to agency public meetings. Frimodt reported that there have not been any updates and the proclamations and the emergency declaration remain in effect. As a result, the District is still required to continue with remote meetings with an inperson component. Frimodt indicated that he anticipates that the Governor will be revising the proclamations in the future. He will continue to monitor and will report back to the Board.

10. Commissioner's Comments or Reports:

No comments or reports.

11. Set the next Public Meeting, Dates and Times:

May 3rd, 2022 @ 6:30 p.m.
May 17th, 2022 @ 6:30 p.m.

12. Adjournment:

The meeting was ended at 7:10 p.m.

#

#

Attest:

William Tracy _____ Approve

President and Commissioner _____ Oppose

Scott Hilsen _____ Approve

Vice-President and Commissioner _____ Oppose

Suzy Genzale _____ Approve

Secretary and Commissioner _____ Oppose