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## Southwest Suburban Sewer District Commissioner's Meeting

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*Dedicated to preserve the purity of your environment."*

### **Commissioners:**

William Tracy – President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

### **Consulting Attorney:**

Eric C. Frimodt

### **Consulting Engineers:**

Ken Nilsen- (*Absent*)  
Cameron Ochiltree- (*Absent*)

### **General Manager:**

Ron Hall

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**May 3<sup>rd</sup>, 2022**

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### **1. Call to Order:**

6:30 p.m.

### **2. Also in Attendance:**

No others in attendance.

### **Changes or Additions to the Agenda:**

Added an Executive Session.

Added discussion on letter from Ecology sent to Commissioner Tracy to Written Communications.

### **3. Written Communications:**

Commissioner Tracy inquired on the letter he received from the Department of Ecology concerning storm-water permit funding. Hall explained to the Board that he also received the letter and it was a mistake by Ecology for sending the letter. Hall received an additional letter shortly after, apologizing for sending the wrong letter and that the intent was to request the District to participate in a survey in reference to the grant funding process that the District partook in.

Hall presented a letter sent out by King County Executive, Dow Constantine stating that King County expects sewer rates to double over the next forecasted 10 year period.

Hall presented a letter from Mr. Wes Cross, of Shorewood Foursquare Church requesting a refund for irrigation water usage this past year. Hall informed the Board that he and staff were still investigating the request and were also working with Seattle Public Utilities in identifying the water meters and how to properly bill the property. Hall stated that he would like a little more time to continue investigating the situation and will report back to the Board at the next meeting.

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**4. Public Comment:**

No public comment.

**5. Consent Agenda:**

- Approval of the Minutes for the April 19<sup>th</sup>, 2022 Board Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 22.0397 through 22.0442 in the total amount of \$240,983.94.
  - Construction voucher numbers 22.0010 through 22.0011 in the total amount of \$20,376.00.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

**6. Business Agenda:**

Hall requested approval to purchase replacement parts for the MEVA Step Screens in the amount of \$20,000.00 plus WSST. After brief discussion, M/S/P unanimously approving the request.

Hall stated that because of the COVID Pandemic, the District has not been able to have an employee appreciation event for nearly two years. Hall requested authorization to take all staff to a Mariners baseball game this summer to show appreciation and thank all staff for their efforts and hard work. After brief discussion, M/S/P unanimously approving the request.

**7. Manager's Comments or Reports:**

Hall reported that he has advertised for the vacant Sewer Department and Project Coordinator positions and has already received approximately 350 resumes'. Hall also reported on staffs meeting with the Highline School District to discuss moving the sewer line that runs through the Evergreen High School property.

**8. Attorney's Comments and Reports:**

Attorney Frimodt reported that on April 29, 2022, Governor Inslee issued amended Proclamation 20-28.16 which rescinded the OPMA waiver authorizing remote meetings. Effective June 1, 2022, local government agencies will be required to hold all public meetings at a physical location. However, hybrid meetings (i.e., a combination of in-person and remote attendance) will still be allowed. Attorney Frimodt indicated that the Governor's action will not change the way that the District has been conducting its Board meetings.

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9. **Commissioner’s Comments or Reports:**

No comments or reports.

10. **Executive Session:**

At 7:04 pm, the Board convened an executive session to discuss litigation pursuant to RCW 42.30.110(1)(I) that was attended by the Board and District legal counsel for an estimated duration of 20 minutes. The executive session ended at 7:19 pm.

11. **Set the next Public Meeting, Dates and Times:**

May 17<sup>th</sup>, 2022 @ 6:30 p.m.  
June 7<sup>th</sup>, 2022 @ 6:30 p.m.  
June 21<sup>st</sup>, 2022 @ 6:30 p.m.

12. **Adjournment:**

The meeting was ended at 7:21 p.m.

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**Attest:**

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**William Tracy**                                      \_\_\_ Approve

President and Commissioner                      \_\_\_ Oppose

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**Scott Hilsen**                                        \_\_\_ Approve

Vice-President and Commissioner              \_\_\_ Oppose

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**Suzy Genzale**                                        \_\_\_ Approve

Secretary and Commissioner                    \_\_\_ Oppose