



# Southwest Suburban Sewer District Commissioner's Meeting

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*Dedicated to preserve the purity of your environment."*

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**Commissioners:**

William Tracy – President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineers:**

Ken Nilsen - *Absent*  
Cameron Ochiltree - *Absent*

**General Manager:**

Ron Hall

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**September 6<sup>th</sup>, 2022**

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:33 p.m.

**2. Also in Attendance:**

No others in attendance.

**3. Changes or Additions to the Agenda:**

Added memo from Kris Beutz.

**4. Written Communications:**

No written communications.

**5. Public Comment:**

No public comment.

**6. Consent Agenda:**

- Approval of the Minutes for the August 16<sup>th</sup>, 2022 Board meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 22.00784 through 22.00843 in the total amount of \$524,649.61.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale seconded by Commissioner Tracy and unanimously approved.

**7. Business Agenda:**

Hall presented a memo prepared by Kris Beutz, covering her initial research of Mimecast Mega compared to the District's current usage of Barracuda Essentials. It was noted that the District's Barracuda contract doesn't expire until December 2023. Further investigation into the two services will be continued at a later date.

**8. Manager's Comments or Reports:**

Hall inquired from the Board on who they will be dining with at the WASWD client appreciation dinner on September 29<sup>th</sup>, 2022. Hall also notified the Board that the Pump Station #18 Forcemain capital improvement project in Normandy Park started this week and should be completed by November 2022.

**9. Attorney's Comments and Reports:**

Attorney Frimodt provided a report on the status of the supplemental proceedings hearing relating to the collection of the judgment against Brett Fish and related issues. Frimodt also provided a status report on the appeal involving the Department of Ecology and the Puget Sound Nutrient General Permit. Frimodt advised the Board that the response brief was filed today on behalf of the District and the other wastewater treatment plant operators involved in the challenge to Ecology's action. Frimodt provided general information regarding the appeal process and when he anticipates the matter will be scheduled for oral argument before the court of appeals.

**10. Commissioner's Comments or Reports:**

No comments or reports.

**11. Executive Session:**

At approximately 7:05 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to review the performance of public employees pursuant to RCW 42.30.110(1)(g). The initial estimate of the length of the Executive Session was 15 minutes. The Executive Session concluded at 7:20 p.m.

12. **Set the next Public Meeting, Dates and Times:**

September 20<sup>th</sup>, 2022 @ 6:30 p.m.

October 4<sup>th</sup>, 2022 @ 6:30 p.m.

October 18<sup>th</sup>, 2022 @ 6:30 p.m.

13. **Adjournment:**

The meeting was ended at 7:21p.m.

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**Attest:**

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**William Tracy**                                 \_\_\_ Approve

President and Commissioner                 \_\_\_ Oppose

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**Scott Hilsen**                                 \_\_\_ Approve

Vice-President and Commissioner         \_\_\_ Oppose

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**Suzy Genzale**                                 \_\_\_ Approve

Secretary and Commissioner                \_\_\_ Oppose