



Southwest Suburban Sewer District Commissioner's Meeting

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Dedicated to preserve the purity of your environment."

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Commissioners:

Scott Hilsen – President
William Tracy – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

March 21st, 2023

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Canceled Executive Session

Added discussion on SPU flow to SWSSD to the Business Agenda.

4. Written Communications:

No written communication.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the March 7th, 2023, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 23.0256 through 23.0308 in the total amount of \$577,619.37.
- Construction voucher numbers 23.0007 in the total amount of \$66,515.53.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy, and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of meeting with the District and wrapping up the modeling and CIP chapters of the Sewer Plan document. The MCP Electrical upgrade drawings are ~60% complete. In addition, the pre-purchase documents for MCC/Emergency Generator/Transformers/Control panels are near completion.

Ken Nilsen updated the Board on PACE's status on PS18 progress. Both Mr. Nilsen and Hall updated the Board on that some of the electrical components for the Pump Station #18 project are not available for several months, but that Maintenance Supervisor, Bill Stephani was able to find the missing components in the District's spare inventory from the Salmon Creek Electrical Project and that the Pump Station project will not need to be delayed. Also reported on the status of PS4 & PS11 progress.

Hall updated the Board on the status of staff researching the cost increase for customers paying their monthly sewer service payment via credit card. Hall will have additional information for the Board at the next meeting.

Hall and Attorney Frimodt provided the Board with a report on the issues relating to the District's treatment of wastewater from Seattle and District's need to address future growth within the District, as well as the need to address excess flows due to I&I coming from Seattle system which flow to the Salmon Creek Treatment Plant. A general discussion ensued regarding the District's options. The Board provided input on the District's alternatives and asked that this matter be brought back for further discussion at the next meeting.

8. Manager's Comments or Reports:

Hall updated the Board on the following issues:

- Met with Burien City Manager, Adolfo Bailon, PWD, Maiya Andrews, GM, Andre LaRue from Valley View Sewer District and GM, Marc Montieth from Midway Sewer District to discuss that Burien will be imposing an increased Utility Tax from 8% to 10% in the next month or two. The Burien City Council is considering a required sewer connection ordinance; and the City agreed to my request to send a draft Franchise Agreement to the District in approximately a month.
- Will be meeting next Tuesday with City of Normandy Park City Manager, Amy Arrington and PWD, Ken Courter, and Marc Montieth from Midway Sewer District to discuss the City's request for sewer service boundary adjustment meeting for the southern end of the City. Normandy Park is also considering a required sewer connection ordinance; and at my request,

