



# Southwest Suburban Sewer District Commissioner's Meeting

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*Dedicated to preserve the purity of your environment."*

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**Commissioners:**

Scott Hilsen – President  
William Tracy – Vice President  
Susan Genzale – Secretary

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineers:**

Ken Nilsen  
Cameron Ochiltree

**General Manager:**

Ron Hall

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**May 16<sup>th</sup>, 2023**

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**1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:00 p.m.

**2. Also in Attendance:**

Bill Stephani, and Mary Barden.

**3. Changes or Additions to the Agenda:**

No changes or additions to the agenda.

**4. Written Communications:**

Letter from Ms. Mary Bardon.

**5. Public Comment:**

Ms. Mary Bardon presented a letter in response to a letter she received from the District. The District had recently become aware that Ms. Bardon's home has been hooked up to sewer service since 1992, and they never paid connection fees, local facility charge, or sewer service charges for the past 31 years. Ms. Barton claims that she was unaware there was a sewer service monthly fee and that the house was hooked up to sewer service before she purchased the home and doesn't feel she should have to pay for a general facility charge or the current special connect fee. After lengthy discussion, the Board tabled the discussion until the next meeting in order to gather and review additional information.

**6. Consent Agenda:**

- Approval of the Minutes for the May 2<sup>nd</sup>, 2023, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 23.0458 through 23.0507 in the total amount of \$603,772.10.
  - Construction voucher numbers 23.0011 in the total amount of \$21,513.19.
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy, and unanimously approved.

**7. Business Agenda:**

Cameron Ochiltree updated the Board on BHC's status of the General Sewer Plan document and the status of the Miller Creek Plant Electrical upgrade.

Ken Nilsen updated the Board on PACE's status on PS18 progress and on the status of Pump Station #4 & Pump Station #11 progress. Also reported on the P WTF application process.

Hall brought up for continued discussion of the temporary sewer service request from Mr. John Edgerly at the May 2<sup>nd</sup>, 2023, Board meeting. After lengthy discussion, M/S/P unanimously approving the request for temporary sewer server and to allow Mr. Edgerly a ten (10) year period from the date on which the pump system is installed before he would be required to connect to the existing sewer service, in the event there is permanent sewer service in the neighborhood. In addition, the current \$15,520.00 connection charge will be credited towards any future connection charges.

Hall requested approval to have PACE Engineers assist the District in applying for Public Works Trust Fund monies for the two remaining pump station projects and pre-construction cost for sewer line rehab projects within the Salmon Creek basin in the total amount of \$20,000.00. After brief discussion, M/S/P unanimously approving the request.

Hal requested authorization to have KLJ Financial Consulting perform the financial chapter of the updated sewer comprehensive plan in the amount of \$28,085.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to purchase replacement Motor Control Centers, Programmable Logic Controllers and associated electrical components for the Miller Creek WWTP Electrical Upgrade Project in the amount of \$1,000,698.50. After brief discussion, M/S/P unanimously approving the request.

**8. Manager's Comments or Reports:**

Hall requested authorization for himself, Bill Stephani and two other District employees to attend the 2023 WEFTEC Conference. After brief discussion, M/S/P unanimously approving the request.

