



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen – President
William Tracy – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

November 21st, 2023

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Bill Stephani & Mesfin Mekonnen.

3. Changes or Additions to the Agenda:

Added - Discuss proposed District Logos to the Business Agenda.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the November 8th, 2023, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 23.1081 through 23.1134 in the total amount of \$584,677.79.
- Construction voucher number 23.0030 in the total amount of \$17,288.98.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale, and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the General Sewer Plan document and the status of the Miller Creek Plant Electrical upgrade.

Ken Nilsen updated the Board on PACE's status on PS18 progress, the status of Pump Station #4 & Pump Station #11 progress.

Hall brought up for discussion the District's current Rate Reduction Program. After lengthy discussion, the Board directed Hall to prepare an updated Resolution for the Board's review and for Mr. Mekonnen to talk to the Washington State Auditors Office about crediting previous years with the low-income rate.

Mr. Mekonnen requested to use Webcheck, Inc. for the District's Escrow payoff process. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall requested authorization to purchase a Case hydraulic hammer attachment for the District's backhoe, in the amount of \$17,522.95. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall requested authorization to purchase a 2024 Ford F150 pickup truck for the Inspection Services Department in the total amount of \$49,686.49. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall presented a few narrowed down options for the new District logo for the Board's review and comments. After lengthy discussion, Commissioner Hilsen requested a few modifications to the proposed logo.

8. Manager's Comments or Reports:

No Manager reports of comments.

9. Attorney's Comments and Reports:

Attorney Frimodt provided a status report on the Centurion Apartments and Casa Mia Apartments foreclosure actions. Frimodt advised the Board regarding the property owners' offer to make substantial payments to avoid a foreclosure. After discussion, the Board indicated a willingness to accept payments pursuant to an appropriate payment agreement to be prepared by District legal counsel. Attorney Frimodt also provided a status report on the Blake foreclosure matter. Frimodt

