



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen – President
William Tracy – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen (*absent*)
Cameron Ochiltree (*absent*)

General Manager:

Ron Hall

December 5th, 2023

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:35 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

No changes or additions.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the November 21st, 2023, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 23.01135 through 23.1175 in the total amount of \$267,111.59.
- Construction voucher numbers 23.0031 through 23.0031 in the total amount of \$19,982.85.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale, and unanimously approved.

7. Business Agenda:

Hall requested approval for Resolution 2023-12-01, waiving the competitive bidding requirements under RCW 57.08.050 relating to the acquisition of certain electrical equipment and components (generator and automatic transfer switches) necessary for the lift station #11 retrofit project in accordance with applicable state law. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2023-12-02, waiving the competitive bidding requirements under RCW 57.08.050 relating to the acquisition of certain electrical equipment and components (generator and automatic transfer switches) necessary for the lift station #4 retrofit project in accordance with applicable state law. After brief discussion, the Board, M/S/P unanimously approving the request.

Commissioner Hilsen called for nominations for the position of President. Commissioner Hilsen nominated Commissioner Tracy. M/S/P electing Commissioner Tracy as President of the Board. Commissioner Hilsen called for nominations for the position of Vice President. Commissioner Genzale nominated Hilsen. M/S/P electing Commissioner Hilsen as Vice President of the Board. Commissioner Hilsen called for nominations for the position of Secretary. Commissioner Hilsen nominated Commissioner Genzale. M/S/P electing Commissioner Genzale as Secretary of the Board. The Board determined that the term of the new officers will begin effective January 1st, 2024.

8. Manager's Comments or Reports:

No comments or reports.

9. Attorney's Comments and Reports:

No comments or reports.

10. Commissioner's Comments or Reports:

No comments or reports.

11. Executive Session:

At 6:45 pm, Hall requested 60 minutes to discuss current Union negotiations and to discuss the performance of public employees pursuant to RCW 42.30.110(1)(g). The Commissioners, Legal Counsel and General Manager participated in the executive session. The executive session ended at 7:09 pm.

12. Set the next Public Meeting, Dates and Times:

December 19th, 2023 @ 6:30 p.m.
January 2nd, 2024 @ 6:30 p.m.
January 16th, 2024 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:15 p.m.

Attest:

Scott Hilsen Approve
President and Commissioner Oppose

William Tracy Approve
Vice-President and Commissioner Oppose

Suzy Genzale Approve
Secretary and Commissioner Oppose