



Southwest Suburban Sewer District Commissioner's Meeting

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Dedicated to preserve the purity of your environment."

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Commissioners:

William Tracy – President
Scott Hilsen – Vice President (*Absent*)
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Cameron Ochiltree
Pat Kohlbrenner

General Manager:

Ron Hall

January 16th, 2024

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Added an Executive Session to discuss potential litigation - RCW 42.30.110(1)(i).

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the January 2nd, 2024, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 24.0048 through 24.0086 in the total amount of \$594,526.35.
- Construction voucher numbers 24.0002 through 24.0004 in the total amount of \$148,199.52.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy, and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the General Sewer Plan document and the status of the Miller Creek Plant Electrical design upgrade that will be completed by the end of January.

Pat Kohlbrenner updated the Board on PACE's status on PS18 Phase 2 construction progress, and the status of Pump Stations #4 & #11 design progress.

8. Manager's Comments or Reports:

No comments or reports.

9. Attorney's Comments and Reports:

Attorney Frimodt provided the Board with an update on the lot line adjustment relating to the access road to the Miller Creek Treatment Plant obtained through the partition action with Brett Fish. In addition, Frimodt provided the Board with a status report of the lawsuit involving adjacent property owners which resulted in the District being named as a necessary party to the lawsuit due to the fact that a temporary service connection agreement with the District is recorded against the subject property. Frimodt advised the Board that there is no claim against the District so his involvement will be limited to monitoring the case to ensure that the District's interests are not impacted.

10. Commissioner's Comments or Reports:

No Commissioner comments or reports.

11. Executive Session:

At 6:55 pm, Hall requested 20 minutes to discuss potential litigation - RCW 42.30.110(1)(i). The Commissioners, Legal Counsel and General Manager participated in the executive session. The executive session ended at 7:11 pm.

12. Set the next Public Meeting, Dates and Times:

February 6th, 2024 @ 6:30 p.m.
 February 20th, 2024 @ 6:30 p.m.
 March 5th, 2024 @ 6:30 p.m.
 March 19th, 2024 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:12 p.m.

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Attest:

William Tracy Approve

President and Commissioner Oppose

Scott Hilsen Approve

Vice-President and Commissioner Oppose

Suzy Genzale Approve

Secretary and Commissioner Oppose